

Sri Guru Gobind Singh College of Commerce

University of Delhi

Internal Quality Assurance Committee

Dated: July 15th 2020

Minutes of the Meeting

The IQAC meeting was held on July 15th 2020 at 11.30 am on Google Meet Platform and was attended by 18 members of the IQAC committee.

- The minutes of the previous meeting was read by Dr. Sangeeta Dodrajka and approved by all the present members.
- The agenda of the meeting was to discuss the different criterions of AQAR report and the measures to be adopted for improvement in ranking.
- Dr. Satvinder Kaur and Ms. Riyanka Jain presented their research paper titled “Study of Delhi University Colleges Ranked in Top 100 by National Institutional Ranking Framework”, focusing on NIRF ranking Parameters and Comparison across Delhi University college’s. Each parameter was discussed in detail and different areas for improvement with respect to college was drawn as follows:
 - Operational expenses for the students should be increased
 - Faculty should focus for publication in SCOPUS, Web of Science, PubMed and UGC listed journals.
 - College should focus on increasing the fraction of students from different regions, it was here suggested by Dr Rekha Sharma that to improve the student diversity in college in terms of number of foreign students applying to the college, steps should be taken for promotion of college at Foreign Students' Registry office.
 - Emphasis to be made on collecting the data from the final year students regarding placements or their admissions into higher education institutions.
- Dr. Satvinder Kaur presented different Parameters of NAAC ranking report and along with the respective weights of each sub-parameters. The broad areas on which college can focus for the improvement of ranking were enlisted and discussed as follows:
 - Documentation of the teaching methodology, field project and internships undertaken by students.
 - Introduction of value-added courses, add-on courses and life-skill courses.
 - Workshops should be conducted on IPR (Intellectual Property Rights), H Index, Citation Index etc. and upgradation of skills of the Non-Teaching Staff.
- It was decided that follow-up meeting for teacher feedback form and student satisfaction survey will be held in the coming week.
- Dr. Simmar Preet Kaur, Head of Department of Management Studies and Department of Business Economics and Dr. Gurminder Kaur, Head of Department of Commerce, will be organizing workshops on IPR and H Index respectively.

- It was suggested that at the time of admission, students will be asked to fill their income bracket which will help the college to compile the data for economically weaker section students.